

An Intensive Certificate Course on Communication Skills in English for Foreign Students

It is a three month course conducted for the foreign students who aspire to join/joined in different courses in Osmania University and its affiliated colleges. This course bridges the gap between the language skills possessed by the students and the skills that are required for effective day-to-day communication. It aims at improving communicative English of the foreign students.

Course Components

- Effective Communication
- Verbal and Non-verbal Communication
- Listening and Pronunciation Skills
- Grammar and Vocabulary
- Debates and Group Discussions
- Presentation Skills
- Interpersonal Communication
- Public Speaking
- Writing Skills: Letters, Applications, Résumé and Email Etiquette
- JAM sessions and Interview Skills
- Role Play
- Soft Skills
- Personality Development

Fee structure and other details

Course Duration	Course Fee
45 sessions (Monday - Thursday)	7,500/-
40 sessions (Monday - Thursday)	6,000/-
Timings	Morning batch: 6.00 am to 8.00 am Evening batch: 6.00 pm to 8.00 pm / 5.00 pm to 7.00 pm
Course fee is collected through Demand Draft	DD in favour of: PRINCIPAL, CELT, UCE, OU, Hyd (drawn from Nationalized banks only) or Online Transfer
Details for online transfer	A/c. No. 52198270598 Name of the A/c. Holder : Principal CELT UCE OU Bank : State Bank of India Branch : Osmania University, Hyd. IFS Code : SBIN0020071 Type of Account : Savings Account
Photographs	2 passport size photos

Rules and Regulations

- The Centre reserves its right to admit students.
- The students shall attend classes regularly and maintain punctuality.
- All students shall maintain decorum in the class.
- **The course fee once paid is neither refundable nor transferable.**
- **Interchange of batches is strictly not possible.**
- 75% of attendance is compulsory to receive the certificate.

Special Sessions:

A famous Handwriting specialist: Mr. Y. Mallikarjuna Rao.

About Us

The Centre for English Language Training (CELT) was established in 1997 in the Department of English, University College of Engineering, Osmania University. It is a premier institute offering excellent training in English Language Skills, Communication Skills and Personality Development to professionals, students, job seekers, homemakers, etc. The Centre has conducted more than 355 batches so far.

The chief features of CELT include expert and dedicated facilitators, spacious classrooms with elegant ambience and infrastructure and a state-of-the-art Computer Assisted Language Laboratory. It also uses aids like video cameras and LCD projectors for imparting English language skills and knowledge to its participants.

The methodology of teaching at the Centre is interactive and learner-centred. The facilitators keep the participants' needs in mind and use a wide variety of activities in imparting the requisite skills. The Centre's learner-friendly and interactive atmosphere helps the participants achieve clear and confident communication and a dynamic personality.

We have an excellent Language Laboratory where we use English Language Software, especially for pronunciation practice.

After successful completion of the course a certificate will be issued by the CELT, Osmania University.

Faculty Profile

Our Director, Dr. J. Savithri visited the UK, France, Switzerland, Germany etc., and observed the teaching methods in different universities and has been implementing those methods at CELT.

We have excellent and well-experienced teaching faculty like Prof. A. Subba Rao, former Head, Chairman, BoS, Director, ELTC, Department of English, O.U, who also taught in Addis Ababa University for a decade, with specialization in English Studies, Dr. Lakshmi Mantha who taught in Malaysia and other countries, Ms. Suma Bindu, a specialist in communication and corporate skills, Dr. B. Brahmananda Chary, a specialist in teaching vocabulary, Ms. G. Kadambari, a specialist in logical reasoning.



CELT

CENTRE FOR ENGLISH LANGUAGE TRAINING

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Website

<http://uceou.edu/CELT/index.php>